

AZNIGP Submission

for

Outstanding Chapter Professional Development Award

How does your chapter go above and beyond providing educational resources and other opportunities to your membership? Explain the program/event/best practice.

Program #1 – “Flight Wings”

1. Explained in detail so that another Chapter could understand and adapt or replicate it.

AZNIGP strives to provide as many educational resources and professional development opportunities to our members as possible. We do this most effectively every January when the incoming President (advanced after serving as VP the prior year) will have the new year calendar completed and ready for chapter members to review and plan out their year so they can participate in these seminars, webinars, conferences, trainings, and review sessions. (See 2022 AZNIGP Calendar)



2022-aznigp-calendar.pdf

In 2022, there were twenty separate opportunities available to our Chapter Members to attend with seven of those opportunities having no cost to the membership themselves. For the first time at AZNIGP, the President had a theme for 2022 to be “Top Procurement”, this theme was announced at the first chapter meeting of the year and was highlighted throughout the year at each Chapter meeting, monthly President’s Message, social media, and newsletter. It was the President’s intention to capture the members attention and get them interested in participating in these opportunities. This participation goal was accomplished by the creation of the “Flight Wings” point system. For every opportunity attended by the Chapter member, they were awarded points towards their “Flight Wings.” The members were also given points if they joined a committee or volunteered to be a Chair for a committee or placed a donation to our Sponsored Charity of the Year, “US Vets” These honorary achievements would be presented to the members at the 33rd Annual Regional Conference. Every member could achieve the Basic Level by only having attended the Chapter Training Meetings and Career Seminars which were made available in person or virtually.



2022 AZNIGP
Calendar with point



Flight Wings
Structure.png



Basic Level.png



Advanced Level.png



Master Level.png

2. Outcomes or results are clearly identified (proof of success)

Reports were pulled from Chapter Manager of all Chapter Members participation for the year and a final tally was determined for the Basic, Advanced and Master Level achievements. Of the 466 active Chapter Members, 331 participated and seventy-seven achieved a Basic Level or higher.



Flight Wing
Members Participati

3. Uniqueness of approach or innovation (either new to you or to others)

The concept alone of establishing a points system for a large chapter was unique in its approach to garner membership participation but also very innovated in its simplicity alone. Anyone can do this, no matter the size of their Chapter, in fact this is a program that even National could adapt. The program was received with incredibly positive remarks. Several agencies held friendly competitions within their agency and kept track of their employees point levels. Some were innovated and included progression charts displayed in a mutual area for all to see.

4. Lessons learned for others attempting to adapt or replicate it.

One thing that was not taken into consideration when assigning points to each event on the calendar was that the Regional Conference occurs in October but there would be several events after October that were eligible to provide points to the members who attended them. Once this was realized, much later in the year, we pivoted and informed the membership that providing proof of registration for those future events would be verification enough for them to receive those points by announcement time in October.

Another lesson learned, be prepared for a lot of members to email asking what their current point status was. When these emails started arriving, an education tutorial was given to the membership on how to access their profiles in Chapter Manager and verifying their participation themselves. At one point during the Regional Conference, it was recommended that an update of everyone’s current points within the monthly President’s message would have been helpful.

Program #2 – Awards and Scholarships

1. Explained in detail so that another Chapter could understand and adapt or replicate it.

In 2022, the Chapter President created a new scholarship for “First Timers” to attend NIGP’s Annual Forum. This scholarship was in addition to sending their entire elected board (5 Officers), their Vendor Expo Chair, their Chapter Ambassador, the 2022 Manager of the Year and 2022 Buyer of the Year winners and provide 10 NIGP Annual Forum Scholarships (increased from 7 in 2021). This came to a budget to send twenty-two members to attend NIGP’s Annual Forum (increased from 16 in 2021). In addition we had \$10,000 set aside for Regular Scholarships that allowed for up to \$1,000 per member to go towards professional development costs, including NIGP Annual Forum fees.

The concept of the “First Timer” Scholarship derived from the President’s participation on the Scholarship Committee in previous years and seeing that newbies and veterans alike were at a disadvantage when applying for a normal forum scholarship. With that in mind the President created the new scholarship that had only five criteria needed to be eligible, the main one being that they have never attended a NIGP Annual Forum in person, ever.

2. Outcomes or results are clearly identified (proof of success)

The names of four qualifying applicants were placed in a drawing that was conducted during Purchasing Month’s Celebrations in March of 2022. The President drew names in front of all members in attendance at that Career Seminar and three names were drawn to attend that year’s NIGP Annual Forum.



2022 Forum 1st
Timer Scoring Tool.pdf



2022-Forum 1st
Timer Application.pdf



1st Timer Award
Letter.pdf

3. Uniqueness of approach or innovation (either new to you or to others)

As a completely new and innovated way to approach finding chapter members an opportunity to attend NIGP’s Annual Forum this was a big win for our Chapter as our Chapter is a big advocate of NIGP participation. This approach was simple to put together, not a lot of man hours and the scholarship committee did not have to spend much more time on their scoring as they would have if they had to complete a full regular forum scholarship application like they had to do with our 2nd Chance Forum Applications.



2nd Chance Forum
Scoresheet.pdf

4. Lessons learned for others attempting to adapt or replicate it.

The process for this scholarship opportunity was straight forward and went without any problems arising. I highly recommend this for any chapter, no matter their size as its simplicity is the most valuable part of the process. The most amount of work and time was developing the new application which was mirrored from the regular forum applications.



2022-Forum
Application.pdf